

Pack 454 Volunteer Positions

Job	Stars	Estimated hours	Title	Description
1	4	40	Where needed	You will be placed in a position where there is a current vacancy for a four star job.
2	3	30	Where needed	You will be placed in a position where there is a current vacancy for a three star job.
3	2	20	Where needed	You will be placed in a position where there is a current vacancy for a two star job.
4	1	10	Where needed	You will be placed in a position where there is a current vacancy for a one star job.
5	4	4 hours a month	Cubmaster TAKEN	Organizes and runs pack meetings, to include monthly leader meetings. Prepares and runs ceremonies. Distributes awards at pack meetings. Attends District Roundtable meetings. Completes all required training of cubmaster position.
6	4	4 hours a month	Committee Chairman	Completes all required training of committee chairman position. Chairs Committee meetings, and leads planning of behind the scene pack activities (i.e., other than pack meetings). Attends District Roundtable monthly meetings. Main interface with charter organization.
7	4	4 hours a month	Pack Treasurer	Keeps an organized record of the pack's financial status. Presents reports at the pack committee meetings. Reimburses leaders and coordinators for out-of-pocket expenses.
8	4	4 hours a month	Web II Leader	Completes all required training (e.g., OWL) of position. Plans and leads all den meetings and attends monthly leader meetings.
9	4	4 hours a month	Web I Leader	Completes all required training (e.g., OWL) of position. Plans and leads all den meetings and attends monthly leader meetings.
10	4	4 hours a month	Bear Leader	Completes all required training (e.g., BALOO) of position. Plans and leads all den meetings and attends monthly leader meetings.

11	4	4 hours a month	Wolf Leader	Completes all required training (e.g., BALOO) of position. Plans and leads all den meetings and attends monthly leader meetings.
12	4	4 hours a month	Tiger Leader	Completes all required training of position. Plans and leads all den meetings and attends monthly leader meetings.
13	4	40 per scout year	Pack Membership Coordinator	Distribute and collect application forms for each Scout/Leader, to include those collected from new Cubs at beginning of the year. Submit to district. Maintain roster and update "Packmaster". Submit re-charter package.
14	4	4 hours a month	Awards Coordinator TAKEN	Organize, purchase, track, and record scout awards.
15	3	3 hours a month	Communications Coordinator	Attend all pack committee and monthly leader meetings, take notes, and e-mail them. Maintain Pack calendar and also distribute when updated. Submit news to local newspapers as appropriate.
16	3	3 hours a month	Webmaster	Maintain the pack web site with updates as appropriate throughout the year.
17	4	40 per scout year	Volunteer Coordinator	Maintain job list and assigned adults
18	4	40 per scout year	B&G Banquet Coordinator	Organizes the facility, food, necessary permits, decorations, bulletin production for our B&G event.
19	3	3 hours a month	Assistant Cubmaster #1	Completes all required training of cubmaster position. Assists the cubmaster as needed, attends same meetings, and acts on behalf of cubmaster when absent.
20	3	3 hours a month	Assistant Cubmaster #2	Completes all required training of cubmaster position. Assists the cubmaster as needed, attends same meetings, and acts on behalf of cubmaster when absent.
21	3	30 per scout year	Fall Camping Coordinator	Schedule and coordinate camping trip for Scout families.
22	3	30 per scout year	Spring Camping Coordinator	Schedule and coordinate camping trip for Scout families.
23	4	40 per scout year	Popcorn Fundraiser Coordinator	Attends BSA training and leads all coordination efforts throughout the popcorn sales

24	2	20 per scout year	Camp Tomahawk Coordinator	Obtain, distribute, and collect Camp Tomahawk paperwork/fees for all interested Cubs
25	1	10 per scout year	Pack Trainer	Obtain all training dates, ensure adults are aware, and maintain records of all adult training.
26	4	40 per scout year	Pinewood Derby Coordinator TAKEN	Lead planning, preparation (e.g., test & tune, set-up, take-down), and execution of derby.
27	1	10 per scout year	Summer Event Coordinator	Plans and advertises pack summer events (e.g., August social)
28	1	10 per scout year	Building Maintenance Coordinator	Coordinate with Troop and County to ensure building and surrounding area is properly maintained. Ensure building is adequately supplied.
29	2	20 per scout year	Refreshments Coordinator	Coordinate, purchase refreshments for special events to include: Back-to-school night, PWD, May pack meeting
30	2	20 per scout year	Popcorn Fundraiser Schedule	Schedule show-n-sell dates and locations as needed; contacts locations for assure we can sell there; promote and obtain signups as needed for above dates; remind sellers as needed of their assigned dates/times; work with show and sell coordinators
31	2	20 per scout year	Popcorn Fundraiser Show and Sell Support #1	Disburse and receive popcorn and monies to and from sellers per shift; work with Fundraiser coordinator to turn-in monies and inventory sales reports; obtain and disburse necessary equipment (MUST be available most weekends in October – Saturday/Sunday morning pickup (usually 1 hour) and afternoon drop off (usually 1 hour).

32	2	20 per scout year	Popcorn Fundraiser Show and Sell Support #2	Disburse and receive popcorn and monies to and from sellers per shift; work with Fundraiser coordinator to turn-in monies and inventory sales reports; obtain and disburse necessary equipment (MUST be available most weekends in October – Saturday/Sunday morning pickup (usually 1 hour) and afternoon drop off (usually 1 hour).
33	1/2	5 per scout year	Popcorn Fundraiser Pickup and Drop Off Support #1	Assists Popcorn Coordinator w/emphasis on obtaining and storing popcorn. Will drive to District location for pick up and drop off.
34	1/2	5 per scout year	Popcorn Fundraiser Pickup and Drop Off Support #2	Assists Popcorn Coordinator w/emphasis on obtaining and storing popcorn Will drive to District location for pick up and drop off.
35	1/2	5 per scout year	Popcorn Fundraiser Pickup and Drop Off Support #3	Assists Popcorn Coordinator w/emphasis on obtaining and storing popcorn Will drive to District location for pick up and drop off.
36	1	10 per scout year	B&G Banquet Assistant #1	Assists the B&G Banquet Coordinator
37	1	10 per scout year	B&G Banquet Assistant #2	Assists the B&G Banquet Coordinator
38	1/2	5 per scout year	Special Event Set-Up Person #1	This person will set-up for the B&G Banquet, Pinewood Derby, and special events. Set-up will include tables and decorations.

39	1/2	5 per scout year	Special Event Set-Up Person #2	This person will set-up for the B&G Banquet, Pinewood Derby, and special events. Set-up will include tables and decorations.
40	1/2	5 per scout year	Special Event Set-Up Person #3	This person will set-up for the B&G Banquet, Pinewood Derby, and special events. Set-up will include tables and decorations.
41	1	10 per scout year	Fall Camping Assistant	Assist the Fall Camping Coordinator with food pickup, arranging location, etc.
42	1	10 per scout year	Fall Camping Activity Leader #1	Leads the Pack in an activity during the Fall Campout.
43	1	10 per scout year	Fall Camping Activity Leader #2	Leads the Pack in an activity during the Fall Campout.
44	1	10 per scout year	Fall Camping Activity Leader #3	Leads the Pack in an activity during the Fall Campout.
45	1	10 per scout year	Spring Camping Assistant	Assist the Fall Camping Coordinator with food pickup, arranging location, etc.
46	1	10 per scout year	Spring Camping	Leads the Pack in an activity during the Spring Campout.

			Activity Leader #1 -	
47	1	10 per scout year	Spring Camping Activity Leader #2	Leads the Pack in an activity during the Spring Campout.
48	1	10 per scout year	Spring Camping Activity Leader #3	Leads the Pack in an activity during the Spring Campout.
49	1/2	5 per scout year	Refreshments Assistant #1	Assist Refreshments Coordinator
50	1/2	5 per scout year	Refreshments Assistant #2	Assist Refreshments Coordinator
51	1	10 per scout year	Pack Historian	Maintain pack scrapbook throughout the year
52	1/2	5 per scout year	November Pack meeting event coordinator	Coordinate with USMC Toys-for-tots contact @410-293-9112 for pack inspections.
53	1	10 per scout year	December Pack meeting event coordinator	Coordinate alternate activity in lieu of December pack meeting
54	2	20 per scout year	Bowie Baysox Sleepover Coordinator	Obtain info from Bowie Baysox and prepare flyer for March pack meeting. Collect forms at April pack meeting. Purchase tickets for families for June event.
55	1	10 per scout year	DFRC Pack Representative	Coordinate with Troop DFRC Rep to ensure that Scouts are represented at DFRC Board meetings 2nd Thursday of selected months.

56	2	20 per scout year	Scouting for Food Coordinator	Obtain and distribute Scouting For Food materials and coordinate drop-offs.
57	1	10 per scout year	Pinewood Derby Crewmember #1	This person helps wherever the coordinator needs them for the entire race day and helps take the track down and clean up after the races. Also works on the Test and Tune night by helping the boys weigh and measure their cars to make sure they met competition specifications. This person also helps set up the Pinewood derby track that is stored in the scout building.
58	1	10 per scout year	Pinewood Derby Crewmember #2	This person helps wherever the coordinator needs them for the entire race day and helps take the track down and clean up after the races. Also works on the Test and Tune night by helping the boys weigh and measure their cars to make sure they met competition specifications. This person also helps set up the Pinewood derby track that is stored in the scout building.
59	1	10 per scout year	Pinewood Derby Crewmember #3	This person helps wherever the coordinator needs them for the entire race day and helps take the track down and clean up after the races. Also works on the Test and Tune night by helping the boys weigh and measure their cars to make sure they met competition specifications. This person also helps set up the Pinewood derby track that is stored in the scout building.
60	1	10 per scout year	Pinewood Derby Crewmember #4	This person helps wherever the coordinator needs them for the entire race day and helps take the track down and clean up after the races. Also works on the Test and Tune night by helping the boys weigh and measure their cars to make sure they met competition specifications. This person also helps set up the Pinewood derby track that is stored in the scout building.
61	1/2	5 per scout year	Ruritan Coordinator	Work with Ruritan throughout the year, attend meetings as appropriate, organize pack participation w/Ruritan (e.g., tree lighting)

63	2	20 per scout year	Back to School Night Coordinator	This person would help run the New Scout Night membership drive at the DFRC and would also be a Pack representative at the Back to School Night at Davidsonville Elementary to accept new applications and payments. One evening training necessary at District Roundtable in August or September. This person would work with Pack Membership Coordinator.
64	1/2	5 per scout year	Back to school night Activity Coordinator	Prepare and run activity/crafts for children during New Scout Night
65	1/2	5 per scout year	Back to school night General Helper #1	On New Scout Night, help receive applications and payments, answer questions, etc.
66	1/2	5 per scout year	Back to school night General Helper #2	On New Scout Night, help receive applications and payments, answer questions, etc.
67	2	20 per scout year	Tiger Consultant	Helps form dens for the new Tigers. Goes over book with Tiger parents as well as Pack requirements. Helps the Tiger Dens throughout the year achieve their rank. Note - this is not a Den Leader position